

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 13 November 2013 in the Village Hall at 7.30pm

Members present:	Miss A Bacon (Chairman)	Mr B Pemberton ^(BP)
Councillors:	Mr R Elleray ^(RE)	Mrs J Preston ^(JP)
	Mr H Griffiths ^(HG)	Mr T Scott ^(TS)
	Mr A Hollick ^(AH)	Mr N Taylor ^(NT)
	Dr J McCabe ^(JM)	Miss C Westgarth ^(CW)
	Mr S Moffat ^(SM)	

In attendance: three members of the public, County Cllr S Frost and Mrs G Stoehr (Clerk).

1. Apologies for absence and declarations of interest

Apologies for absence were received from Cllr Crossley (out of parish).

1.1 To receive declarations of interests from councillors on items on the agenda

Cllr Moffat declared an interest in item 3.3 relating to the grit bin in Swaynes Lane, as adjacent resident.

Cllr Westgarth declared an interest in the payment to St Mary's Church as a Committee Member.

Cllr Moffat declared an interest in any item relating to the Comberton Playground Project as Parish Council representative and trustee of the Project, and also declared the existence of his dispensation.

Cllrs Pemberton, Griffiths, Bateman and Elleray declared an interest in the payment to the Church as members of the electoral roll,

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

1.3 To grant any requests for dispensation as appropriate

None.

Comments & observations from members of the public and County and District Councillor reports

A resident spoke on Item 5.3.2 regarding cycling on pavements and stated that in 2010 Comberton Village College had started taking children out cycling on pavements. The resident had taken this up with the Police who had said they were not interested unless an accident occurred. The Police had admitted that it was an offence under Section 72 of the Highways Act 1835 but the Police had authorised Comberton Village College to cycle on pavements, although this was intimidating. The Police had referred the resident to the Village College.

County Cllr Frost's report, received at the meeting, covered the transport strategy, the A14, the cycle city ambition and grant, the highways initiative, coroners' services and scrutiny.

Cllr Frost reported that he had taken up the problem with the bus using Swaynes Lane with Lisa Derrett at CCC and that she will write to the company and send a copy to the Parish Council. Sharon Moloney has been asked to deal with the pot holes.

The Chairman requested that the County Cllrs written report be circulated before the meeting.

2. To approve the minutes of the last meeting on 10 October 2013

RESOLVED that the minutes of the last meeting on 10 October be approved ^(Prop AB, 2nd BP, carried with two abstentions) and signed by the Chairman.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

3.1 (3.2) To consider quotes for car park resurfacing

Cllr Crossley's report and recommendation on how this would be funded from the Recreation Working Group budget was considered in his absence.

RESOLVED to accept the quotation from Rooke and Son ^(Prop HG, 2nd AB) for approximately £4500 for the car park resurfacing. (Actual cost £3801.00 plus VAT)

3.2 (4.2) Grass cutting and village maintenance contract

The Tree Group are looking at good verge management and may bring a recommendation to a future meeting. The Parish Council is waiting to hear from the contractor regarding the grass cutting contract time extension.

3.3 (5.3.2) Proposal that the Council purchases and sites 4 additional grit bins in the village

RESOLVED to purchase four green grit bins using the special project fund budget, to be located as follows: outside the Village Hall, in Kentings, in Harbour Avenue and one near the Post Office.

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

RESOLVED to receive the financial report and check that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.

RESOLVED ^(Prop AB, 2nd AH) that the payments as listed in the financial report should be paid, plus CCC (Archives binding of old minutes) £5.00, and R Sewell (flower beds) £55.00.

Salaries	£294.00
St Mary's Church (S137)	£750.00
LGS Services (Admin support)	£1528.71
CGM (Grass cutting)	£643.42
Wright Way Cleaning (Pavilion clean)	£288.00
Eon (Electricity)	£124.78

5. To receive reports and recommendations from committees, working groups and members

5.1 Planning Committee report

5.2 Recreation Ground Working Group (RWG)

The RWG report was taken as read.

The Assets Walk will take place on 21 November.

The Chairman expressed the Council's thanks to Cllr Crossley and the Recreation Working Group for its hard work and efforts.

5.2.1 Proposal that the Council accepts the grant offered by Sport England

RESOLVED to accept the Sport England grant and its terms and that the form be signed by Cllr Griffiths and the Clerk ^(Prop HG, 2nd BP)

5.2.2 Review of the Sports pitches project income and expenditure and to consider if the loan application is still required and if so its terms

RESOLVED to defer this item to a future meeting ^(Prop HG, 2nd BP)

5.2.3 Proposal that the Council appoints Speedcut Contracting Ltd as its contractor to undertake the development of the recreation extension, in accordance with its revised quote for the work

Withdrawn, as the terms of the Sport England grant required them to have some say as to the appointment of the contractor.

- 5.2.4 Bennell Farm – update on proposed football pitch and possible alternative
A date in the New Year is being arranged to meet with Toft Parish Council. The Clerk's involvement and support at this meeting was agreed. It was noted that the Clerk would also be there in her capacity as Clerk to Toft Parish Council.
- 5.2.5 To receive an update on the Play Equipment Project(CPP)
It was reported that the CPP had received £5000 from the Betty Laws foundation.
RESOLVED that Cllr Crossley be appointed to the role of liaising with the CPP and overseeing the WREN application ^(Prop HG, 2nd AB)
RESOLVED that the figures in the WREN application should reflect the Parish Council's decision and financial commitment to date and then the Parish Council approves its submission by the Clerk. ^(Prop BP, 2nd AB)
- 5.2.6 Proposal that the Council requests that the Comberton Play Equipment Group explore the development of one of the existing tennis courts as a multi-use games area
Withdrawn.
- 5.3 Transport Working Group (TWG)
- 5.3.1 Minor Improvements Scheme – to receive recommendation and agree any changes to the proposed Barton Road scheme
The Traffic Survey was considered. RESOLVED to note that the proposed crossing was not viable and instead that the TWG should explore 20mph flashing signs with Karen Lunn.
Thanks were expressed to the volunteers for conducting the survey.
- 5.3.2 Complaints from residents about cyclists on the pavements – proposal that an article is put in Comberton Contact
RESOLVED that an article is to be written and put in Comberton Contact by Cllrs Wright and Pemberton.
RESOLVED that Cllr Preston is to raise the matter with Comberton Village College and also that the matter will be raised with the Meridian School via parent mail.
- 5.4 SCDC Local Development Framework /Our Village Vision (LDF2012 WG) – to consider the draft response to the SCDC Local Plan 2013 submission
Nothing to report.
RESOLVED to remove as standing item on the agenda until requested again in the New Year.
- 5.5 Tree Group report and to receive recommendation regarding a tree down in Thornbury
RESOLVED to note that the Tree Group is liaising with the Residents' Association.
- 6. To consider matters arising out of correspondence/communications received**
- 6.1 Football Club complaint regarding charges for re-arranged fixtures and request that the statement is changed
RESOLVED to note the financial position and that the statement had been raised in accordance with the Council's adopted policy and also that the Chairman and Vice-Chairman are to meet the Football Club to discuss the matter. Carried forward to the next meeting.
RESOLVED that the Parish Council agrees to payment by instalments but these should be made in a timely manner.
- 6.2 CCC Highway Improvements Scheme 2013 – 2014 – invitation to bid
RESOLVED to apply for buffer limits on the approaches to the village and to delegate to the Transport Working Group to submit a bid. Those in South Street and Long Road were considered the most important. RESOLVED that the Parish Council contribution of a maximum of £1,000 is to be taken from the current Transport Working Group budget and earmarked if not spent by the end of the year. ^(Prop BP, 2nd AB)

6.3 S106 Agreement indemnity for development at Northfield Farm, Long Road – to authorise the signing

RESOLVED that the indemnity be signed by the Chairman and Vice-Chairman on behalf of the Parish Council and that the money is to be earmarked in the accounts ^(Prop RE, 2nd CW)

6.4 S106 Agreement indemnity for 25 Green End – to authorise the signing

RESOLVED that the indemnity be signed by the Chairman and Vice-Chairman on behalf of the Parish Council and that the money is to be earmarked in the accounts ^(Prop RE, 2nd CW)

7. Closure of meeting

There was no further business and the meeting closed at 9.10 pm.

SignedChairmandate

