

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 10 October 2013 in the Village Hall at 7.30pm

Members present:	Miss A Bacon (Chairman)	Mr S Moffat ^(SM)
Councillors:	Mr P Crossley ^(PC)	Mr B Pemberton ^(BP)
	Mr H Griffiths ^(HG)	Mr T Scott ^(TS)
	Mr A Hollick ^(AH)	Mr N Taylor ^(NT)
		Miss C Westgarth ^(CW)

In attendance: three members of public and Mrs G Stoehr (Clerk).

1. Apologies for absence and declarations of interest

Apologies for absence were received from Cllr Preston (other commitment), Cllr Janet McCabe (ill) and Cllr Ellery (out of parish). Also District Cllr S Harangozo (resigned) and County Cllr Frost, The Chairman recorded her thanks to Cllr Harangozo.

- 1.1 To receive declarations of interests from councillors on items on the agenda
 Cllr Scott declared an interest in item 6.4 as he has access under the bridge.
 Cllrs Pemberton and Taylor declared an interest in item 6.3 Bennell Farm proposed development as West St residents.
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 None.
- 1.3 To grant any requests for dispensation as appropriate
 None.

Comments & observations from members of the public and County and District Councillor reports

Denise Hatherley from the Comberton Playground Project, reported £16,000 had been raised so far including £500 from Contact. The Wren application had not yet been submitted, they were revising it before submission. They would be interested in any money available from S106 agreements. They are presently concentrating on grant applications.

County Cllr Frost's report as previously circulated was noted.

2. To approve the minutes of the last meeting on 11 September 2013

RESOLVED that the minutes of the last meeting on 11 September be approved ^(Prop AB, 2nd CW) and signed by the Chairman, after an amendment to delete South St and insert West St, and under item 5.7 to amend 'withdrawn' to 'not seconded'.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

3.1 To consider quotes for the repainting of the village sign

RESOLVED to waiver the financial regulations to consider the 2 quotations received and to accept the quotation from Harry Stebbings ^(Prop BP, 2nd PC). It was agreed to seek a grant from SCDC if possible towards the refurbishment work. Cllrs Crossley, Pemberton and Taylor will take down the sign.

3.2 To consider quotes for car park resurfacing

The quotation from Rooke & Son was considered in addition to those previously received. The FBWG were asked to review how the work could be funded and this was carried forward to the next meeting. ^(Prop AB, 2nd SM)

- 3.3 (3.7) Loan application – to agree the terms and length of the loan
RESOLVED to accept ^(Prop HG, 2nd AB) the order signed by three members that the Council defers further consideration of the loan until after the outcome of the grant application to Sport England is known at which time the Council will decide if a loan is still required or not.
- 4. Finance, procedure & risk assessment**
- 4.1 To receive the financial report and to approve the payment of bills
RESOLVED to receive the financial report and check that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.
RESOLVED ^(Prop BP, 2nd AB) that the payments as listed in the financial report should be paid, plus Harry Stebbings (Village sign, mileage) £55.34, and LGS Services (admin support) £1526.48.
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| G Rooke & Son (French drain) | £1150.00 |
| Alarm Maintenance (Alarm services) | £168.00 |
| Salaries | £239.31 |
| Salaries | £54.00 |
| LGS Services (Admin support) | £1479.46 |
| CGM (Grass cutting) | £973.11 |
| Five Star Pest (wasp nest) | £54.00 |
| Wright Way Cleaning (Pavilion clean) | £288.00 |
- Credits were noted.
- 4.2 To consider and approve a specification for grass cutting and village maintenance 2014 – 2017
RESOLVED to ask CGM if they would be willing to hold their price for a further two years.
RESOLVED to remove the path around the school from the contract as this is the responsibility of the Cambridgeshire County Council.
- 4.3 Littlejohn Annual Audit FY ending 31st March 2013 conclusion
RESOLVED to receive the report of the auditors, Littlejohn, that “On the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission’s requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.
- 4.4 Damage to skatepark
RESOLVED to note that the damage had been reported to the Police. Antisocial behaviour of youths congregating by the dentist are to be reported to the PCSO.
RESOLVED to note that the clerk is meeting with Came and Co on 12th November and that Cllr Griffiths is to attend the meeting if he is able.
- RESOLVED to order a “Keep clear” sign for the recreation ground car park fencing.
Cllr Pemberton is to let the Clerk know if the holes on the northern boundary of the recreation ground are required by the Football Club and if not then CGM is to be asked to fill them.
- 5. To receive reports and recommendations from committees, working groups and members**
- 5.1 Planning Committee report
- 5.2 Recreation Ground Working Group (RWG)
- 5.2.1 Recreation Ground Sports Pitches project update and consideration of a contractor
RESOLVED that the RWG should consider this at its next meeting and bring a recommendation to the next Parish Council meeting..

5.3 Transport Working Group (TWG)

5.3.1 Minor Improvements Scheme to agree any changes to the proposed scheme

Carried forward pending feedback from Cambridgeshire County Council.

5.3.2 Proposal for additional grit bins

RESOLVED to check with insurers their requirements if these are on Parish Council land and that the Transport Working Group (TWG) should bring a recommendation to the next meeting.

5.3.3 Residents concerns about the speed on South St near the Church and request for a lowering of the speed limit to 40mph from South St outwards

RESOLVED that the Transport Working Group is to consider speed limits throughout the village and bring a recommendation to a future meeting.

RESOLVED to note that a complaint regarding a double decker bus using Swaynes Lane had been passed to Cllr Frost.

5.4 SCDC Local Development Framework /Our Village Vision (LDF2012 WG) – to consider the draft response to the SCDC Local Plan 2013 submission

RESOLVED to accept the recommendation from the Working Group and that the Parish Council submits this as its response to SCDC. (Prop SM, 2nd HG)

RESOLVED to note the response from the SCDC Officer that Birdlines Manor Farm could still be included in the Local Plan and would be consulted on.

5.5 Tree Group report including resident's complaint about a tree in Milner Rd

RESOLVED to note the complaint and wait until the tree survey results had been received.

6. To consider matters arising out of correspondence/communications received

6.1 SCDC Review of Polling Districts and places

Noted.

6.2 CCC South Cambridgeshire Parish Council Grants for Bus Facility Improvements

RESOLVED to accept the recommendation from the TWG and appoint them to apply for a grant for real time bus information. (Prop BP, 2nd AB)

6.3 Mr Arnold Bennell Farm re proposed football pitch and possible alternative

RESOLVED to note Mr Arnold's offer of funds in lieu of pitch provision and to appoint Cllr Griffiths to discuss the matter with the Chairman of Toft Parish Council.

6.4 Cambridge University Former Railway bridge strengthening Lords Bridge

Noted.

7. Closure of meeting

There was no further business and the meeting closed at 9.16 pm.

Signed Chairmandate