

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 12 December 2012 in the Village Hall at 7.30pm

Members present:	Miss A Bacon ^(AWB) (Chairman)	Mr H Griffiths ^(HG)
Councillors:	Mr B Pemberton ^(BP)	Mr A Hollick ^(AH)
	Mr S Moffat ^(SM)	Mr T Scott ^(TS)
	Mr R Elleray ^(RE)	Mr N Taylor ^(NT)
	Mrs J Preston ^(JP)	Miss C Westgarth ^(CW)
	Dr J McCabe ^(JM)	

In attendance: 1 member of the public, County Councillor F Whelan, District Councillor S Harangozo and Mrs G Stoehr (Clerk)

1. Apologies for absence and declarations of interest

There were no apologies.

- 1.1 To receive declarations of interests from councillors on items on the agenda
 Cllr Westgarth declared a pecuniary interest in the payment for the Christmas lights as it was a reimbursement to her.
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 None.
- 1.3 To grant any requests for dispensation as appropriate
 None.

Comments & observations from members of the public and County and District Councillor reports

Cllr Whelan reported on:

- The Minor Improvements Scheme - Brian Stinton was willing to meet with Parish Council representatives.
- A visit to the village with the Highways Supervisor. No problems with flooding had been noted in the village. A list of road problems had been emailed to him.
- The ditch in Normandy Close was full.
- The Neighbourhood Panel meeting had been well attended.
- The bus meeting on 23 January 2013 at the Village Hall to look at local bus transport.

Cllr Harangozo spoke to his report. A letter is awaited from Andrew Lansley MP to the portfolio holder. The second round of the LDF Issues and Options Consultation will commence in January. It was pointed out that as the proposed development at Bennells Farm was in Toft parish, that village would receive the benefit unless the two councils liaised with each other. As development would occur, Cllr Pippa Corney had advised using the consultation process to make representations for the best possible outcome for Comberton.

It was observed that there were queues in the morning along the A428 to Madingley Hill and that all link roads were at saturation.

2. To approve the minutes of the last meeting on 14 November 2012

The minutes of the last meeting on 14 November were unanimously approved^(Prop AB, 2nd BP) after an amendment to Item 7 to show that the Christmas lights would be switched on at 6.30 pm.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

3.1 Co-option to fill casual vacancy

Mr Nick Taylor of West Street was unanimously co-opted as a member of the Parish Council ^(Prop CW, 2nd BP) and he signed his declaration of acceptance of office. The register of members' interests form is to be returned to the Clerk within 28 days.

Cllrs Bacon and Moffat left the meeting at 7.56 pm and returned at 8 pm.

3.2 (3.7 of 10.10.10) ACRE Housing Needs survey

The survey had been sent out to all residents by ACRE. It was observed that the survey and questions would lead to misleading results. The Parish Council had supported the survey unseen and it was agreed that care would be needed in the future not to approve a document that had not been seen.

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

The financial report was received and considered. This was checked by a member against the invoices and statements before the cheques were signed at the end of the meeting. It was agreed ^(Prop AB, 2nd JM) that the payments as listed in the financial report should be paid, plus Ridgeons (fencing materials and disabled sign) £101.92, GW Bevan (pavilion shutter repair) £100.00, CGM (Cambridge) Ltd (grasscutting contract) £527.68, and C Westgarth (Christmas lights reimbursement) £33.98.

Land Registry (Title register FIT QEII)	£8.00
CGM (Cambridge) Ltd (Grass cutting)	£54.41
St Mary's Church (S137 donation)	£750.00
S & J Cleaning (Pavilion clean)	£210.00
SLCC (Training)	£96.00
LG Stoehr (Salary)	£243.04
C Stewart (Salary)	£54.68
LGS Services (Admin support)	£1497.28

It was resolved that the S106 Indemnity for the Valley Development be signed by the Parish Council and it was signed by the Chairman and the Vice-Chairman.

5. To receive reports and recommendations from committees, working groups and members

5.1 Planning Committee

The minutes of the Planning Committee, as circulated, were taken as read. As by way of an update Cllr McCabe reported that the Bennells Farm entrance is to be amended.

5.2 Recreation Ground Working Group

Cllr Griffiths spoke to the RWG report which had been circulated. The Action Plan had been reviewed. Expression of interest forms were being submitted to Wren, Amey Cespa, Sport England and SCDC.

5.2.1 Report on meeting with Mark Liddiard (FA Regional Facilities Manager)

The Football Association's support and assistance with the project had been invited and was awaited.

5.2.2 To consider the Agrostis draft specification and drawings for the Recreation Ground and whether to put the work out to tender

The cost of Agrostis putting the project out to tender was noted.

5.2.3 Tennis net winder

The purchase of the tennis net winder from Edwards Sports Products for £97.55 including VAT was approved ^(Prop PC, 2nd BP). Cllr Griffiths is to place an order with a purchase order number from the Clerk.

5.3 Transport Working Group (TWG)

5.3.1 (6.3) CCC Local Minor Highways Improvements 2013/14 – to consider recommendation

The Transport Working Group's recommendation that they submit a bid on the Parish Council's behalf for a zebra crossing at the Meridian School junction, was withdrawn. It was agreed to apply for two raised platforms at the Harbour Avenue/Barton Road junction. The Parish Council agreed to contribute £1,000 towards the cost of the scheme. It was unanimously agreed that the TWG should submit the bid.

It was agreed that the sum of £1800 for the Barton Road speed reduction scheme should come out of the TWG budget. ^(Prop SM, 2nd CW)

5.4 SCDC Local Development Framework 2012/Our Village Vision

Cllr Elleray spoke to the report as circulated at the meeting. The proposed changes to the village framework were noted. It was agreed to open a dialogue with Toft Parish Council to discuss Bennell Farm with a view to seeing how to progress. Cllrs Elleray and McCabe were appointed to take this forward and Cllr Whelan offered her support to facilitate this.

(6.2) The working group was reminded to pass information on flooding on to Cllr Hollick for the submission the CCC Flooding consultation by Friday's deadline.

5.5 Tree Group

Nothing to report.

5.6 Assets Walk – to consider the work required and any land encroachment

The report was considered. It was noted that the sandpit was a hazard. It was agreed that the gate should be padlocked and a sign is to be erected highlighting the hazard. It was agreed ^(Prop AB, 2nd JM) that the Clerk should put the work in hand. The matter of the land encroachment was carried forward for the Assets Group to report to the next meeting.

5.7 Employee reviews

On a proposition by the Chairman, it was agreed to take this item at the end of the meeting.

6. To consider matters arising out of correspondence/communications received

6.1 SCDC Grant review update and consultation

Noted.

7. Closure of meeting

Cllrs Westgarth and Hollick were thanked for their work on the Jubilee Walk leaflet.

5.7 Employee reviews

In accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, the Council considering employee terms & conditions of employment, the public were temporarily excluded from the meeting and were instructed to withdraw.

The Clerk and public left the meeting at 9.20 pm and did not return.

At approximately pm, the meeting was re-opened to the public. No members of the public returned. There was no further business and the meeting closed at 9.35pm.

SignedChairmandate