

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 14 November 2012 in the Village Hall at 7.30pm

Members present	Miss A Bacon ^(AWB)	Mr B Pemberton ^(BP)
Councillors:	(Chairman)	
	Mrs J Preston ^(JP)	Miss C Westgarth ^(CW)
	Mr H Griffiths ^(HG)	Mr A Hollick ^(AH)
	Mr S Moffat ^(SM)	Mr R Elleray ^(RE)
	Dr J McCabe ^(JM)	Mr Y Scott

In attendance: County Councillor F Whelan and District Councillor S Harangozo, 2 members of the public, and Mrs G Stoehr (Clerk)

1. **Apologies for absence and declarations of interest and to note resignations**
 There had been no resignations. Apologies were received from Cllrs T Scott (late) and P Crossley.
- 1.1 **To receive declarations of interests from councillors on items on the agenda**
 None received.
- 1.2 **To receive written requests for dispensations for disclosable pecuniary interests (if any)**
 The Clerk's advise that "the Localism Act 2011 also repealed the general dispensation permitting any councillor with a interest to take part in meetings relating to setting their Council's precept. Many councillors are likely to be council tax payers for their area and most will have a Declarable Pecuniary Interest (DPI) in setting a precept. Such councillors can request a Dispensation enabling them to take part in the budget and precept setting. " was questioned by Cllr Elleray and he suggested that all members should wait as there was some uncertainty about the advice received.
- 1.3 **To grant any requests for dispensation as appropriate**
 None.

Comments & observations from members of the public

County Councillor Fiona Whelan reported on; Connecting Cambridgeshire and residents were urged to sign up in support of faster broadband, Madingley Rise traffic, Caxton Gibbet resurfacing works, 21st November, Police Neighbourhood Panel meeting, and local metal thefts., 27th November site visit with Dennis Vacher (Highways Dept, CCC) and she invited members to attend. She also reported on Cambridgeshire's Future Transport and use of Park & Ride sites and that Dan Clarke (CCC) hopes to hold a meeting in the village hall in the second week of December to discuss the bus service.

A resident requested feedback on a site meeting with Pat Matthews at SCDC. Ditch clearance took place this morning but only one side was cleared. Cllr Hollick reported that the grass cutter did the work, and that the other side is SCDC's responsibility.

Another resident raised concerns that a fence by his property, but not on his property is

unsafe and likely to fall into the ditch. Cllr Hollick will take a look and report to Pat Matthews.

District Councillor Harangozo reported following his request a meeting with Andrew Lansley MP to request that he attend meetings and represent the Parish Council. The date for the second phase of consulting on the LDF is due to be announced in December.

2. To approve the minutes of the last meeting on 10 October 2012

The minutes of the last meeting on 10 October were approved ^(Prop AB, 2nd BP, carried with 1 abstention) after an amendment to the wording of Item 1.1 to read “is training”, item 1.2 to note that Cllr Pemberton requested a dispensation to speak and vote on items concerning Comberton Crusaders, and item 1.3 that Cllr Pemberton was granted the dispensation.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk’s report

The Clerk’s report, which included background to items on the agenda and matters arising, was noted.

3.1 (6.1) Speed bumps Hines Lane to consider reply from CCC

Karen Lunn’s (CCC) response was considered and it was agreed to consult with residents by sending a letter to each home in Hines Lane at the three locations suggested by Cllr Elleray who is to draw up a plan to accompany the letter. It was also agreed to write to the Playgroup in order to find out whether this would cause a problem for prams and pushchairs.

Cllr T Scott arrived 8.08 pm

3.2 (3.6) Comberton FC complaint regarding charging for training and friendlies – to consider the report and recommendation from the FBWG

While the FBWG had considered this it had no recommendation. The RWG’s recommendation that the Parish Council continue to adhere to its policy of charging the agreed fee for use of the rec for friendly matches and training sessions was considered. The Parish Council agreed that the rates should remain as recently agreed that is that a fee of 75% would be charged for all training and friendlies ^(Prop SM, 2nd RE, unanimous)

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

The financial report was received and considered. This was checked by a member against the invoices and statements before the cheques were signed at the end of the meeting. It was agreed ^(Prop AB, 2nd HG, unanimous) that the payments as listed in the financial report should be paid, plus CGM £1,314.28, LGS Services £1567.47, Agrostis £1,140.00, Barton Parish Council benches £1211.00 and Verite £210.00.

Connections Bus	Youth bus	£702.00
CGM Cambridge	Grass cutting	£336.07
S&J Cleaning	Pavilion clean	£42.00
Land Registry	Title register fit QEii	£20.00
Slcc	Training	£60.00
C Stewart	Salary	£54.68
LG Stoehr	Salary	£243.04

Ace Fire	Fire extinguisher service	£80.46
Metro Signs	Waymarkers	£148.80

- 4.2 To consider quotations for repair of rustic bin in West Street
Two quotes were considered and it was agreed to accept the quotation from CGM £82 plus VAT with the proviso that they would repair it in one piece the same as the recent repair at Barrons Way.
- 5. To receive reports and recommendations from committees, working groups and members**
- 5.1 Planning Committee
The written report, as circulated, was taken as read.
- 5.2 Recreation Ground Working Group
The written reports from meetings on 25 October and 6 November, were noted. It was agreed that the cycle racks should be positioned to the left of the gate to the Recreation Ground. It was agreed to seek quotes. ^(Prop HG, 2nd AB) A drawing of the agreed location is to be sent to the Chair to forward.
- 5.2.1 Report on meeting with Agrostis
The Agrostis survey report on the Recreation Ground had been sent on to the FA. A specification and drainage plan is awaited from Agrostis.
- 5.2.2 Recommendation that a fee should be charged for fitness training sessions
Cllr Crossley had been asked to approach Hannah Carton to discuss a proposed fee for the fitness training sessions.
- 5.2.3 Recommendation that the Council approach Colin Walker to ask if he would be prepared to work with the Parish Council and with Cambs FA in preparing a plan for an extension to the pavilion.
The specification for the Architect is anticipated after meeting with Mr Liddiard
Colin Walker is to be approached to prepare the plans for the pavilion. ^(Prop HG, 2nd AB, unanimous)
- 5.2.4 To consider quotations for gate, sandpit and safety surfacing and to consider if this work is required
Although these are damaged, it was agreed to defer the matter due to plans for new equipment.
Cllr Pemberton reported that he has met with the tennis court contractor and the fencing work in hand.
- 5.3 Transport Working Group (TWG)
The Barton Road speed reduction is to be implemented later this month.
- 5.4 SCDC Local Development Framework 2012 /Our Village Vision ^(LDF2012WG)
Cllr Elleray reported that the Working Group had met and an article will be put in Contact inviting residents to help. The next Working Group meeting will be on Monday 19th November at 8pm.
- 5.5 Tree Group including quotations for tree works
Peter Oakes' quotation of £670 plus VAT for reducing the crown on a tree outside 15 Hillfield Road and for the removal of the two trees on the boundary of 14

Hillfield Road and 9 Harbour Avenue and the removal of Ash Saplings and spraying off on the boundary opposite the bridge to the recreation ground, was considered. A second quotation from him for £550 plus VAT for the removal of a dead Ash tree was also considered. The financial regulation requiring three quotes for work over £500 was waived on the grounds that the work was urgent and it was agreed to accept both quotations. ^(Prop AB, 2nd CW, unanimous) It was also agreed to accept the quotation from Peter Oakes to reduce an ash stem growing over the beside number 14 Hillfield Road and 9 Harbour Avenue by four to five metres, for the sum of £200 plus VAT.

5.6 Report on Connections Youth Bus AGM

Cllr Bacon reported on the meeting she had attended. The future of the bus is under threat.

On a proposition by the Chairman it was agreed to take item 6.1 here.

6.1 Connections Bus Project regarding costs from April 2013

It was agreed that the Parish Council value the service provided and noting that it might be possible to reduce the cost if the parish provides volunteers to assist on the evenings the Bus visits it was agreed to put an article in Contact asking if anyone is willing to assist. The FBWG will consider the costs when preparing the draft budget and make a recommendation the Council at the January meeting.

5.7 Disabled bay and speed hump road markings at Recreation Ground car park

Cllr Elleray report on his site meeting with the CCC Officer was considered. He proposed that the fencing be removed and replaced with a new short fence as shown in his report. He also reported that he had fixed a disabled no parking sign on the Pavilion. He was still waiting for a quotation from the CCC Officer for the disabled bay markings. It was noted that a contract was placed on 8 August 2012 with CCC for 2 disabled bay markings at a cost of £90 plus VAT and speed hump triangle markings at £55 plus VAT.

6. To consider matters arising out of correspondence/communications received

6.2 CCC Consultation on Cambridgeshire's Flood Risk Management Strategy

Cllr Hollick reported on Affinity Water's letter regarding drinking water. Consideration was given to areas in the village which flood.

Groundwater, surface and foul water flooding to be reviewed by the LDF Working Group should extract the information from the LDF response and pass to Cllr Hollick to send to Sass Pledger the Flood and Water manager at CCC in response to the consultation. Mr Tyler of the Valley is to be informed about the consultation so that he may respond to it.

6.3 CCC Local Minor Highway Improvements 2013/14

To be carried forward for the TWG to make a recommendation to the next meeting.

6.4 CCC Winter Volunteer Training

The Parish Council supported this County Council initiative and it was noted that two residents had already volunteered for training by CCC and that they would be covered under the CCC insurance.

6.5 CCC Minerals and Waste Planning
Noted.

6.6 CCC Cambridge Science Park Railway Station consultation
Noted.

7. **Closure of meeting**
Christmas lights will be switched at 7pm on Friday 7th December.
The meeting closed at 9.50 pm.

SignedChairmandate
