

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 13 June 2012 in the Village Hall at 7.30pm

Members present:	Miss A Bacon ^(AWB) (Chairman)	Dr J McCabe ^(JMCC)
Councillors:	Mr P Crossley ^(PC)	Mr S Moffat ^(SM)
	Mr R Elleray ^(RE)	Mr B Pemberton ^(BP)
	Mr H Griffiths ^(HG)	Mr T Scott ^(TS)
	Mr A Hollick ^(AH)	Dame V Sutherland ^(VS)
		Miss C Westgarth ^(CW)

In attendance: 2 members of the public, Cllr S Harangozo (District Councillor), and Mrs G Stoehr (Clerk)

Thanks were extended to Cllr McCabe for her time as Vice-Chairman and the assistance given to the Council. Thanks were also extended to the Focus Group for the Jubilee event and the lighting of the beacon.

1. Apologies for absence and declarations of interest

Apologies were received from Cllrs Westgarth (lateness), Preston (prior commitment) and Bateman (moving house) and also County Cllr Whelan.

Cllr Griffiths declared a personal interest in Item 4.5 (Affordable Housing) as he had just heard from the clerk that his firm was representing the other party.

Cllr Bacon declared a personal and prejudicial interest in Item 7.2 as adjacent resident but exercised her right to make a statement under the public session.

Comments & observations from members of the public

Cllr Bacon spoke as a member of the public and highlighted that the County Council deemed it acceptable for people to walk on private land.

A resident, having had the opportunity to view the covenants, expressed concerns about trees and public open space.

Cllr Harangozo reported on:

- A full Council meeting to be held in late June on the core policy for the Local Development Framework. An article will be placed in Contact after the event.
- A meeting to address key local transport issues and the Friday night bus. It is expected that CCC will cover the cost of the first six months, but for the second six months and in the future all parishes along the route will have to absorb the costs.
- Affordable Housing and how this can be provided. Cllr Harangozo was asked how many houses had been taken up by residents with a Comberton connection and he reported that there had been 90 applicants for six rental properties. A question was asked about advertising on a national website and details were requested.
- Nothing has been heard about the site in Long Road – Cllr Harangozo will follow up and report back.

Cllr Westgarth arrived.

2. To approve the minutes of the last meeting on 9 May 2012

The minutes of the previous meeting on 9 May were unanimously approved ^(Prop AB, 2nd VS, carried with 1 abstention) as a true record and signed by the Chairman at the end of the meeting.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and items and matters arising, was noted.

3.1 Co-option to fill casual vacancy

Mr Richard Elleray of Green End was co-opted ^(Prop AB, 2nd HG). And signed his declaration of acceptance of office in front of the Clerk. His members interests form is to be completed within 28 days.

Mr Elleray declared a personal and prejudicial interest in Item 7.1 as the cables go over his land.

3.2 (4.2) To consider the quotation from Agrostis

Carried forward to a future meeting as the Recreation Ground Working Group was waiting for its meeting with the Crusaders.

3.3 (6.3) Review of confidential minutes with a view to publish

It was agreed that employment minutes should remain confidential but all other minutes should be released into the public domain. ^(Prop CW, 2nd JM) Supporting papers held by the Council and referred to in the minutes such as correspondence from the Council's Solicitor will depend on the content and will be reviewed on a case by case basis if, and when, any request is received.

3.4 To consider Mr Topham's reply about the tree planting and to consider what, if any, action is required

It was noted that Mr Topham had replied and requested some information and scale plans; details of which had already been sent to him. An offer to meet and discuss the matter had also been extended to him.

3.5 (1.6) Affordable Housing Development Land off the Valley – to consider transfer issues

The revised plan and correspondence from the Council's Solicitor on the covenants and outstanding matters were considered one by one. Further guidance on the implications of the covenants will be sought before transfer takes place. In particular who will benefit from the covenants

- Is the private right of way, solely to maintain the water.
- Clarification is if the access right can still exist if the houses have been built over it
- Details of underground services are to be requested for the Council's records
- On the grasscrete

It was noted that

- the developers will relocate the fence and rail post to the correct position as agreed with Cllrs McCabe and Westgarth,
- The developer would maintain the POS and landscaping for 12 months from 21st May 2012.

There was a consensus that the Parish Council had no objection to taking on a smaller area as long as the Council held a ransom strip to prevent to the land to the north. To attain this it was proposed that the Parish Council does not take the lesser area but will allow access, via a licence, to the meadow so that it can be cut and also that the suggested wording by Stephen Reid, SCDC's Solicitor was acceptable to the Parish Council ^(Prop BP, 2nd AH, unanimous).

3.6 (APM on 23.5.12) To consider the recommendation from the Annual Parish Meeting that the Parish Council set up a Working Group to draw up a plan for the village similar to the Barton Ward Quarter to Six Quadrant

The APM's recommendations were considered and it was agreed ^(Prop SM, 2nd TS, carried with 2 abstentions) to set up a working group to draw up a plan.

Terms of reference -

Membership - Cllrs Moffat, Scott, McCabe and Elleray (Convenor). Cllr Harangozo was asked to join the Group and he offered his assistance as District Councillor.

The aim is to have a considered response to go back to the planners as to why the village thinks it should be protected, based on evidence-based consultation with the residents. This matter is to be tabled for the September meeting at which time the Parish Council will also consider its formal response to the District Council's LDF Issues and Options.

The Working Group may co-opt other members as necessary.

The views of residents about the development are to be forwarded to the group.

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

The financial report was received and considered. This was checked by a member against the invoices and statements before the cheques were signed at the end of the meeting. It was agreed ^(Prop AWB, 2nd JM) that the payments as listed in the financial report should be paid, plus Broker Network Ltd (Insurance cover) £25.00, Ian Hildrew (repair to pavilion light fixing) £45.85, and Mr Sewell (flowerbeds) £25.00.

Madingley Mulch (Cement P3 Pump)	£11.85
Southern Monitoring (Redcare)	£367.20
John Cobb (Pavilion car park)	£24,729.84
Playsafety Ltd (RoSPA report)	£90.00
Beacon (Water treatment)	£720.00
Cambridge Outdoor Living (Bollards Hillfield Rd)	£588.00
CGM Cambridge (Village maintenance)	£806.89
SCDC (Trade waste bin)	£41.88
LGS Services (Printing)	£550.00
LG Stoehr (Salary)	£243.04

The work undertaken by John Cobb and Sons was discussed and it was agreed that the work had been completed satisfactorily and that the payment should be released ^(Prop CW, 2nd JM, 1 abstention). It. Quotes are to be obtained for lines, speed humps and disabled bays line markings.

5. To receive reports and recommendations from committees, working groups and members

5.1 Planning Committee

The written report, as circulated, was taken as read.

5.2 Recreation Ground Working Group

5.2.1 Proposal that the Parish Council should consider if it would gain significantly by incurring the cost of independent legal advice on the covenants

The written report was noted, together with an amendment to paragraph 5 that the reference to the covenant was not a new covenant but referred to the stock fencing.

It was agreed ^(Prop HG, 2nd AB) that given the dialogue with the Clubs, the vendor, the Football Association and also the consultation that had taken place via Contact it was considered that the Parish Council would not gain from taking independent legal advice on the covenants. It was also agreed to keep this under review.

It was unanimously agreed ^(Prop HG, 2nd RE) that if Messrs Topham and Banks requested a meeting, a representative or representatives from the Recreation Ground Working Group should attend.

CGM is to be asked to cut the perimeter of the recreation ground as this has been missed recently.

5.3 Transport Working Group (TWG) – Minor Highways Improvements update

CIlr Moffat reported on the speed reduction scheme and also the bollards which have now been installed in Hillfield Road. Quotes are to be obtained for repairing the verges. Other verges are to be monitored to see if bollards are required elsewhere.

It was reported that cars were parking on verges and in Barton Road opposite the layby and this is to be reported to PCSO Karen Mahoney to see if there is anything that the Police can do.

Cllr Harangozo reported that residents had said there were no overtaking restrictions from Barton Road roundabout to Horizon Park. The Group will take this up with CCC Highways Division

- 5.4 Proposal that the Parish Council refurbish the tennis courts including painting
Cllr Crossley's proposal was considered and it was agreed to seek quotes for the refurbishment and white lining of the tennis courts before considering this further.
- 6. To consider matters arising out of correspondence/communications received**
- 6.1 UK Power Networks proposed re-routing of cables underground and wayleave recreation ground extension/path to Green End
Cllr Elleray, having declared a personal and prejudicial interest in this item, left the meeting while this was discussed.
It was agreed that there were no objections to the cables being re-routed underground and to accept the wayleave^(Prop AWB, 2nd BP). Clarification is to be sought as to whether the stays have to remain or could be removed and also how long the path from the recreation ground to Green End would be out of action.
Cllr Elleray re-joined the meeting at 9.45 pm.
- 6.2 Resident – proposal to request that the Parish Council maintain hedge and footpath on the public right of way between Swaynes Lane and The Drift
At 9.46 pm, having declared a personal and prejudicial interest in this item, Cllr Bacon left the meeting, and Cllr Sutherland chaired the meeting for this item. It was agreed that the Parish Council should not cut a hedge for which it had no responsibility and that the procedure given to the resident was correct and unless the path became impassable, the Parish Council would not intervene but would continue to monitor it.
- 6.3 CCC Grass cutting – Public Rights of Way
Ms Late Day's letter about the CCC's current arrangements was noted.
- 6.4 SCDC Local Plan Issues and Options Consultation
The letter outlining the timetable and the procedure was noted.
- 6.5 Access Cambridge Archaeology – Community Heritage Project
This was noted.
- 7. Closure of meeting**
Cllr Sutherland gave her apologies for the next meeting.
There was no further business and the meeting closed at 9.53 pm.

SignedChairmandate