

COMBERTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Wednesday 11 March 2009 in the Village Hall at 7.30pm

Members present:	Dr C Chambers	Mr E Halford
Councillors:	Mr A Hollick	Dr J McCabe
	Mrs S Hyde	Mr J Walsh
	Miss C Westgarth (Chairman)	Mrs D Morison
	Mr R Rowlands	Mr R Rintoul

In attendance: Cllr Whelan (County Cllr), PCSO Trudy Newman-Hart, Cllr Harangozo (District Cllr), Miss A Bacon, 5 members of the public and Mrs Gail Stoehr (Clerk).

Comments & observations from members of the public

Cllr Whelan :

- gave her apologies for the next meeting; she will send a report.
- reported that the Area Joint Committee are looking at proposed new cycleway routes between Coton to Comberton and Hardwick to Toft.
- CCC is reviewing the policy of not gritting cycle paths.
- The A14 expansion is due to start 2011.
- The Highways Agency has been emailed regarding the A428 signage but as yet no reply has been received.

There was a consensus that there is a lot of litter in the village and a report of flytipping in Branch Road.

It was agreed to hold a litter pick on 28 March meeting at 2pm at the cross roads. The schools are to be invited to attend and also to encourage the education of children and adults.

It was suggested that a dog bin be put in Bakers Close – this is to be an agenda item at the next meeting.

PCSO Newman-Hart was welcomed to the meeting and she reported on last month's incidents and crimes. There had been 5 shed break-ins with 1 theft of a motorcycle and 1 vehicle and 5 reports of rowdy nuisance incidents.

E-Cops have distributed leaflets urging everyone to register. Warning signs are to be put on cars suggesting better parking. There will be a visit to the school to ask the children to help educate their parents and if offences continue cars will be ticketed. Speed checks have been done through the village.

1. To approve apologies for absence and declarations of interest

Apologies were received from Mrs J Horne (out of parish) and Mr T Serby (out of parish).

2. To approve the minutes of the previous meeting on 11 February 2009

On a proposition by Dr Chambers, seconded by Mr Hollick, the minutes of the previous meeting on 11 February 2009 were approved as a true record and signed by the Chairman after the following amendments:

- 1.1 Add 'personal'
- 3.3 Change Chamber to Chambers
- 5.1 delete 'for November'
- 6.5 Add 'Enforcement'
- 6.3 Add 'Membership'
- 7.2 Donation amount to be changed to £200

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision

3.1 Appointment of member to fill casual vacancy

On a proposition by Mr Hollick, seconded Miss Westgarth, Miss Amanda Bacon from Swaynes Lane was co-opted to the Parish Council with one abstention. The declaration is to be completed before the next meeting.

3.2 (3.3) Review of pavilion cleaning contact

Carried forward to next meeting.

3.3 (6.4) Tree works quotation 54 Harbour Avenue¹ and Long Road trees

On a proposition by Mrs Morison and seconded by Miss Westgarth it was agreed to accept the quotation for £160 from Peter Oakes. Mrs Morison is to liaise with Mr Oakes and the residents.

As only one quotation had been received it was agreed to obtain more quotes for the trees in Long Road and carry this item forward to the next meeting.

3.4 (6.5) Police Enforcement

PCSO Newman-Hart's report at the start of the meeting was noted. It was requested to find out what Traffic stood for on PCSO Trudy Newman-Hart vest.

3.6 Comberton Watercourses

Correspondence from Mike Martin at the Environment Agency² regarding the ditches' responsibilities in Royston Lane and also from Pat Matthews, SCDC Land Drainage Manager regarding the cleaning of the watercourses in Barton Road³ were considered. It was agreed to reply to Mr Matthews requesting a response to the Council's email of 2 March and enquiring when all the other watercourses would be maintained.

3.7 The reply from Jane Thompson at SCDC regarding New Developments Supplementary Planning Document contributions towards sport, play and informal open space and trigger points for transfer as part of a S106 Agreement usually based either on commencement of development or on occupations of new homes.

4 County Councillor and District Councillor reports and questions

Cllr Whelan's report from the earlier part of the evening was noted. Cllr Harangozo's report was taken as read.

5. Finance, procedure and risk assessment

The financial report⁴ was received and considered and checked by a member against the invoices and statements before the cheques were signed. On a proposition by Mrs Horne, seconded by Dr McCabe, it was agreed that the payments as listed in the financial report should be paid with the addition of Ridgeons £163.04, Buchans £421.36, Water Features on line £74.98 and the monthly £57 direct debit to BT for the telephone. It was noted that £500 grant had been received from Rural Action East towards the proposed parish plan.

Cambridge Water (Water Bill)	£223.93
PWLB (Loan)	£8432.70
Alarm Maintenance (Fire Alarm)	£63.25
LG Stoehr (Salary)	£144.69
LGS Services (Admin Support)	£805.77
RT Abraham (Handyman)	£38.50
A Marsh (Pavilion Cleaning)	£120.00
Land Registry (pond site registration)	£30.00

6. To receive reports and members items and consider recommendations contained therein

6.1 Planning Committee⁵

It was noted that:

- the Planning meeting had been adjourned and would reconvene after the Parish Council meeting.
- Permission had been granted for the Parish Council's application for change of use for Land North of recreation ground

On a proposition by Miss Westgarth and seconded by Dr Chambers it was agreed to delegate to the Planning Committee to respond on the Parish Councils behalf to South Cambridgeshire District Council LDF Biodiversity & Listed Building Consultation and the City Council's Old Press Mill Lane site.

6.2 Affordable Housing Working Group

Mr Rintoul declared a personal interest as a resident of West Street with regard to any discussion about the Circle Anglia proposed site in West Street.

The Working Group is to meet with SCDC representatives and report to the next meeting.

6.3 Transport Working Group - Membership

On a proposition by Mrs Hyde, seconded by Dr McCabe, Mr Serby and Miss Bacon were appointed to join the working group to join Dr Rintoul and also Mr Simon Moffatt (resident) was co opted on to the working group. Dr Rintoul is to convene the next meeting at which a new convenor is to be appointed.

In response to the letter from a Hillfield Road resident regarding the condition of the verges it was agreed that the working group should explore this further and bring a recommendation to the next meeting. Mr Abraham is to be invite to attend the next meeting when this will be an agenda item.

6.4 Tree Group

Nothing to report.

6.5 Sustainable drainage report

Mr Hollick read his report on the meeting attended.

6.6 Village Hall inc fence and notice board

Mr Hollick reported that he had one quote for the notice board. It was agreed that the Clerk should seek further quotation and also for the South Street notice board and that this should be an agenda item at the next meeting.

7. To consider matters arising out of correspondence / communications received7.1 Standards Committee request to attend a meeting⁶

In response to Ms Butchers email it was agreed that the Parish Council would be pleased if she attended one of its meetings.

7.2 Cllr Harangozo – pavilion electricity⁷

As Cllr Harangozo had left by this point it was agreed ask him if he has any energy efficiency lighting to put up in the pavilion.

Mr Halford is to review the heating and lighting in the pavilion and report to the next meeting.

There was no further business and the meeting closed at 9.40 pm.

SignedChairmandate

¹ Tree works quotation 54 Harbour Avenue

² Mike Martin at the Environment Agency

³ Pat Matthews, SCDC Land Drainage Manager regarding the cleaning of the watercourses in Barton Road

⁴ The financial report

⁵ Planning Committee

⁶ Standards Committee request to attend a meeting

⁷ Cllr Harangozo – pavilion electricity