

COMBERTON PARISH COUNCIL
The minutes of the Meeting held on 12 March 2008
in the Village Hall at 7.30pm

Members present:	Dr C Chambers	Mr D Charge
Councillors:	Mr A Hollick	Mrs J Horne
	Mrs S Hyde	Dr J McCabe
	Mrs D Morison	Dr R Rintoul
	Mr R Rowlands	Mr J Walsh
		Miss C Westgarth (Chairman)

In attendance: Cllr Harangozo, Mrs G Stoehr (Clerk) and 6 members of the public.

Comments & observations from members of the public

Concerns were raised about the CVC proposals for a sixth form and that residents are not all aware of the proposals and the effects that this will have on the village with parking etc and the increase in buses.

Mrs Morrison, Parish Council member, made representations as a member of the public under S12(2) of the Code of Conduct and highlighted the need for village representation on the CVC Governing Body.

1. To approve apologies for absence and declarations of interest

1.0.1 Apologies were received from Dr Roscoe (out of parish).

1.0.2 Dr Chambers declared a personal and prejudicial interest in item: 5.2 as his children directly benefit in the reading challenge.

1.1 Resignation of David Ellis – to note

Mr Ellis' resignation was noted. The casual vacancy has been advertised on the notice board and if no election is requested the Parish Council will follow its co-option policy.

2. To approve the minutes of the previous meeting on 13 February 2008

On a proposition by Mr Walsh, seconded by Dr Chambers the minutes of 13 February 2008 were approved as a true record and signed by the Chairman after the following amendment in item 5.2

‘On a proposition by Mr Walsh, seconded by Dr Chambers as the Scouts do not satisfy all of the Parish Council's S137 grant criteria (namely that their accounts are not available for inspection by the Parish Council) they are to be advised that no future S137 grant funding would be forthcoming, until such time as they did satisfy all of the criteria.’

The Clerk advised against this amendment and explained the reasons why this was against the principles of S137 and that her advice, given at the last meeting was also not detailed in the amendment however following a vote of 4 in favour, one against and five members abstaining the motion was carried.

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision

3.0.1 (3.3) RNID – This is still to be arranged. It was noted that the Village Hall Committee had made some modifications to the hearing loop and that these had been tested prior to the start of the meeting and during this meeting. Carried forward.

3.0.2 (5.1) Hawtreys S106 Agreement – It was noted that the Parish Council's request for the information and complaint under the DPA has been passed to the senior solicitors at SCDC who had finally reduced their fee in line with the Information Commissioners' guidance of 10p per sheet i.e. £1.60 for the S106 Agreement.

3.0.3 (7.1) Mr & Mrs Water – Recycling Facilities - It was noted that the dumpster has now been removed from the Recreation Ground.

3.1 (7.2) Hillfield Road – quote for top soil and re-seeding

Buchans – quote for turf £96.00 + VAT and to seed £88.00 + VAT was considered. On a proposition by Mrs Morison, seconded by Dr McCabe it was agreed to accept the quote for to turf the area.

4. **County Councillor and District Councillor reports & questions**

The District Councillor reported on the forthcoming congestion charging meeting and urged people to attend. He also reported that there will be a new appointment at CVC of an Arts Development Manager resulting from the Cambourne S106 money.

The feedback from other parish councils about Cllr Baldwin's attendance at their meetings was considered. It was agreed to send the results the Chairman of the local Conservatives office at Hardwick.

5. **Finance, procedure & risk assessment¹**

5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered and checked by a member against the invoices and statements before the cheques were signed. On a proposition by Dr McCabe, seconded by Mrs Morison it was agreed that the payments as listed in the financial report should be paid plus Peter Oakes x2 £528.75 + £264.38, Grounds by Rounds £175.25, Greenhans £36.31, Peter Oakes (hedge & tree work) £528.75 & 264.38, NC Plumbing & Heating £108.68 (plumbing) and £1.60 SCDC (S106 agreement The Hawtreys) :

ESPO (WC)	£18.78
R Abraham (handyman)	£421.79
CCC (streetlights maintenance)	£221.44
LG Stoehr (salary)	£144.69
A Marsh (pavilion cleaning)	£120.00
LGS Services (admin support)	£852.70
Wicksteed Leisure (cradle seat)	£196.33
Ridgeons (paint)	£30.91

It was noted that the VH insurance was due 1 April and that a cheque would be released to cover the premium before the next meeting.

5.2 CCC Summer Reading Challenge - request for financial support²

The letter from CCC dated 15 February 2008 requesting financial support for the Sumer Reading Challenge 2008 was considered. It was agreed that before a decision is made more detailed information is required, the number of children attending from the village and costs of funding the reading scheme etc.

5.3 EDF Lease – update

It was noted that the EDF Lease has been signed and the cabling work is scheduled for 21 April 2008. A section of hedging will need to be removed to facilitate work.

5.4 Connections Bus contract to consider if this should be extended after Easter

On a proposition by Dr Chambers, seconded by Mrs Hyde and carried it was unanimously agreed to contract the Connections Bus up to the end of September.

6. **To receive reports and members items and consider recommendations contained therein**

6.1 Planning Committee

The Planning Committee's report³ was noted.

6.2 Recreation Ground Working Group – Management Committee agreement and constitution

The notes made by the Clerk on the Comberton Recreation Ground meeting on 25 February 2008⁴ were noted. It was noted that the meeting had been the most positive to date. The next meeting is to be held on 25 March. The Chairman and Clerk gave their apologies.

Action: RRow, JHorne – next meeting

6.3 Affordable Housing Working Group

6.3.0 The Group's report was considered⁵. It was noted that Nigel Blazeby has been e-mailed and the Clerk had been asked to write to all the housing associations etc again as indicated in the report.

6.3.1 Circle Anglia – affordable housing site opposite CVC

The e-mail dated 5 March 2008 from Mike Sugden⁶ Circle Anglia regarding West Street Comberton was noted and considered. Mrs. Horne, Mr. Rowlands and Dr Rintoul all declared an interest in this item as they all live in the same road as the proposed site and left the meeting whilst the matter was discussed. On a proposition by Dr Chambers, seconded by Dr McCabe it was unanimously agreed to reply to Circle Anglia in the same manner as to all the other housing associations as indicated in the Affordable Housing Working Group's report.

Mrs. Horne, Mr. Rowlands and Dr Rintoul rejoined the meeting.

6.4 Parish Plan Working Group

The Chairman's report is to be carried forward to the next meeting to allow time for the following outstanding reports to be received:

- Recreation^(RRow)
- Physical village structure^(CC)
- Transport^(RRin)

A copy of the Parish Plan on CD is to be given to these members. Mr. Charge and Dr Roscoe are to assist where able.

Action: CC, RRin, RRow - next meeting

7. **To consider matters arising out of correspondence/communications received**

7.1 CCC – Speed Limits – New policy⁷

The email from CCC dated 12 February 2008 regarding the new speed limit policy was noted.

7.2 NALC Parish Partnership – Model of effective Community Anchor⁸

Noted.

7.3 Cambridgeshire Highways - Frequently asked questions⁹

Noted.

7.4 CVC Statutory proposal to form the Comberton Ed Trust¹⁰

7.4.0 Miss Westgarth proposed that the Parish Council should object to the provision of a 6th form due to the existing poor infrastructure and the drain on roads, car parking, safety for cyclists, lack of transport and possible incursion into green belt. This proposal was seconded by Mrs. Morison and unanimously carried.

7.4.1 Comberton Educational Trust – The Parish Council recognizes the management support and the trust would like to assist with the process and they would like to be appointed as one of the representatives. On a proposition by Dr Chambers, seconded by Mrs. Hyde this was carried. The vote was recorded as 5 for and 4 abstentions.

7.5 NATS – Air traffic consultation¹¹

It was agreed that this should be carried forward to the next meeting. It was noted that the consultation ends on the 22 May 2008.

8. Closure of meeting

There was no further business and the meeting closed at 9.20 pm.

Signed Chairmandate

NB:

- Unless indicated otherwise all actions arising from the Council's decisions in these minutes will be carried out by the Clerk as Proper Officer on the Parish Council's behalf as part of her normal duties.
- These documents below are listed as background information to the correspondence and documents that the Council considered and do not form part of the minutes.

¹ Finance, procedure & risk assessment

² CCC Summer Reading Challenge - request for financial support

³ Planning Committee report

⁴ Comberton Recreation Ground meeting notes - 25 February 2008

⁵ Affordable Housing Working Group

⁶ E-mail dated 5/3/08 from Mike Sugden, Circle Anglia re: West Street Comberton

⁷ E-mail dated 12/2/08 from CCC re: Speed Limits – New policy

⁸ NALC Parish Partnership – Model of effective Community Anchor

⁹ Cambridgeshire Highways - Frequently asked questions

¹⁰ CVC Statutory proposal to form the Comberton Ed Trust

¹¹ NATS – Air traffic consultation