


COMBERTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council will be held on
Wednesday 10 April 2019 in the Village Hall at 7.30pm.

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.


Gail Stoehr, Clerk
03/04/19

AGENDA

1. Apologies for absence and declaration of interests

- 1.1 To receive written apologies for absence and reasons
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

Comments & observations from members of the public & County and District Cllr reports

2. To approve the minutes of the previous meeting

3. Matters arising or carried forward from the last meeting or a previous meeting for discussion or decision and to note the Clerk's report

- 3.1 (7) Pot holes in Green End – to consider response from CCC

4. Finance, procedure & risk assessment

- 4.1 To receive the finance report and to approve the payment of bills
- 4.2 Clerk report on any use of delegated powers and action taken due to risk
- 4.3 Recreation ground Co-ordinator/Handyman's report on any use of delegated powers and action taken due to risk
 - 4.3.1 Ivy to the rear of the village hall
 - 4.3.2 Pavilion 2 double glazed glass units are smashed and shattered – to consider if they should be boarded or replaced
 - 4.3.3 Mesh fencing cut or damaged in various areas to create shortcuts
 - 4.3.4 Problems with youths doing doughnuts at full speed on the recreation ground gravel car park
 - 4.3.5 Emergency access point sign being ignored and blocked by parked cars during both busy and nearly empty – to consider the suggestion for more obvious visible markings (white paint, or permanent high vis markers or immobile cones)

5. To receive reports and items from committees, working groups and members for information only unless specified

- 5.1 Proposal that the Council pays a monthly allowance to the Recreation Ground Co-ordinator/Handyman for the use of his own equipment^(TS)

6. To consider matters arising out of correspondence/communications received

- 6.1 Comberton Cricket Club - request that large concrete block on the Recreation Ground be removed and to consider offer for its removal
- 6.2 MKA Ecology request permission to survey Comberton Pond for great crested newts
- 6.3 Cambridgeshire and Peterborough Minerals and Waste Local Plan further draft consultation
- 6.4 Bennell Farm Road names

7. Closure of meeting

Initials in brackets adjacent to an item indicate the member who has tabled this item or is expected to report. Numbers in brackets before an item indicate the minute reference from the last or previous meeting when this matter was tabled.

Mrs Gail Stoehr, Clerk to Comberton Parish Council, 30 West Drive, Highfields Caldecote, CB23 7NY

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Email: parishclerk@comberton.org.uk

Clerk report to Comberton Parish Council meeting on 10 April 2019

Where I have information to support the agenda this is below.

1. Apologies will be reported to the meeting.
2. To approve the minutes of the meeting on 13 February 2019 - attached
3. Matters arising
- 3.1 (7) Pot holes in Green End – to consider response from CCC

Simeon Carrol has replied “Dear Lina,

Thank you for forwarding the letter from Comberton Parish Council about recent pothole repairs in the village. I’m not sure if the parish have a specific issue with what was done but all potholes were repaired by experienced contractors using tried and tested methods and high quality materials. I have inspected the works and found them to be satisfactory. It goes without saying that only potholes meeting the County Councils maintenance criteria (>50mm deep) would have been marked and repaired.

The Long Road potholes were repaired by a dedicated ‘pothole crew’ who cut out the area immediately around each pothole and refill with compacted asphalt. They then ‘overband’ the edges to seal the joints. Potholes in Green End, Branch Road and Harbour Avenue were repaired by the County Council’s Dragon Patcher machine which clears the debris out of the hole with compressed air before filling the hole with a mix of pre-warmed aggregate and hot binding material which is then compacted with a roller at the rear of the vehicle. A short video and explanation of the process can be viewed here:

<https://www.cambridgeshire.gov.uk/news/dragons-fire-to-make-cambridgeshire-potholes-a-thing-of-the-past/> . I have also previously forwarded you images taken from the cab of the vehicle showing the extent of the works.

The Dragon Patcher is relatively new and whilst it is highly efficient, it does leave a small amount of loose chippings on the road which might cause objections. It also seals the repair and ties it into the surrounding road surface so doesn’t leave an obvious geometric shape where the pothole used to be.

Most of the areas along Green End and Branch Road were along the edge of the road where vehicles have ‘overrun’ and damaged the edge of the road due to its narrow width (and numerous parked cars in the case of Green End). Over the years depressions along the edge of carriageway have been filled with asphalt but this is often on top of soil as this is not part of the carriageway proper and not constructed as substantially as the rest of the road. Thus depressions and potholes reoccur more often where the road has in effect been artificially widened. Unfortunately widening these roads is not realistic so the situation perpetuates and we have to undertake regular repairs. If any defects do reoccur then I obviously invite the parish to raise any issues via the CCC website here:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/> .

I hope that response helps to resolve the parishes concerns.”

4. Finance

4.1 To receive the finance report and to approve the payment of bills – attached.

4.2 Clerk's report on any use of delegated powers

Whilst Kompan provided the replacement spica free of charge under warranty they said the warrantee did not include installation. The Clerk used delegated powers to contract RPM to install the equipment at a cost of £180 plus VAT.

4.3 Recreation Ground Co-ordinator/Handyman's report on any use of delegated powers and action taken due to risk

No budget spent as yet but will be ordering the following using delegated powers and budget. I do not have quotes for materials at this time but would try to get in the most economical or best value form to make things fit for purpose,

- Dog sign posts –sturdier posts
- timber for Older bench near Meridian gate/play area has dangerous , missing or broken slats
- Metal inner bin by skate park
- Buffalo board - To cover in the ramp equipment in the middle of the skatepark to avoid broken glass, litter and leaves collecting
- Timber for Bunker - Bunker is getting vandalised at the back problem has escalated over last 2 weeks, needs cladding at rear replaced with thicker material
- Replacement light in bunker - Haven't investigated yet but hopefully a Tube or starter
- Guttering and brackets rear of bunker (vandalised)Guttering
- Guttering Pavillion - Guttering and brackets mixture of makes and sizes warped or fitted as to not flow water away - as above
- Hot water warning Sign for the pavilion.
- Broken or missing door “hook and eye” door retainers pavilion and bunker 4 door

The checks you asked me to inspect as follows:

Back Ditch- Evidence of some work but lots of weathered litter dotted around along banks and right in, I have not had any time on yet

New playing Field- I inspected soon after our meeting at Caldecote, No sign of hollow tine work.

Causeway- Generally ok but they will have to keep on top off as young grass and vegetation beginning to grow through cobbles

4.3.1 Ivy to the rear of the village hall

The Recreation Ground Co-ordinator/Handyman reports that there is a large pile of ivy to the rear of the village hall by/in the ditch.

4.3.2 Pavilion 2 double glazed glass units are smashed and shattered – to consider if they should be boarded or replaced

4.3.3 Mesh fencing cut or damaged in various areas to create shortcuts

4.3.4 Problems with youths doing doughnuts at full speed on the recreation ground gravel car park

The Recreation Ground Co-ordinator/Handyman reports “I had a problem with some young lads possibly sixth formers doing doughnuts at full speed on the gravel that created a dust storm that drifted across the whole side off the rec towards back playing field whilst I was on the rec the other day .I dealt with it in a professional manner, and have a witness of the doughnuts and have recorded the registrations just in case.”

4.3.5 Emergency access point sign being ignored and blocked by parked cars during both busy and nearly empty – to consider the suggestion for more obvious visible markings (white paint, or permanent high vis markers or immobile cones)

5. To receive reports and items from committees, working groups and members for information only unless specified

6. Correspondence

6.1 Comberton Cricket Club – request that large concrete block on the Recreation Ground be removed and to consider offer for its removal

“I have been asked by the Comberton Cricket Club members if we can remove the large piece of concrete by the old tennis courts.

The players regard this as a health and safety issue for both the players and the public.

This work can be carried out by the club members and this is to advise the P.C.

Not sure who laid the concrete way back..., but just need the P.C. to discuss at your next meeting to approve this course of action.”

6.2 MKA Ecology request permission to survey Comberton Pond for great crested newts

“We were hoping to gain access to the Comberton village pond (Grid reference: TL 38097 56257) to carry out great crested newt surveys on behalf of our client, as their site falls within 500m of the pond. It is best practice to survey all nearby ponds if there is some potential of great crested newt.

We would be carrying out four surveys, with each survey visit including an evening visit after dark and then another visit the following morning. Please could you let me know if permission is granted for us to survey the pond. “

6.3 Cambridgeshire and Peterborough Minerals and Waste Local Plan further draft consultation

“Cambridgeshire County Council and Peterborough City Council (we) are preparing a joint Minerals and Waste Local Plan (MWLP) which will replace the current adopted joint plans.

This new MWLP will look forward to cover the period to 2036, and will consider the land use planning policies and allocations that will be needed to guide minerals and waste management development over this period in Cambridgeshire and Peterborough. It will consider the provision we need to make in order to ensure that there is a continuity of mineral to support planned growth; as well as sufficient capacity to manage all types of waste which will be arising from development, and existing and new communities.

We are writing to inform you that we are consulting on the **Further Draft** version of the joint Minerals and Waste Local Plan, and your views on the preferred options would be welcome. This consultation is undertaken under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012. There will be further opportunities to give your views as work progresses.

The consultation starts 15 March 2019 and closes at 11:59pm on 25 April 2019.

The Further Draft Plan, along with a number of supporting documents, including a Sustainability Appraisal and Habitats Regulations Assessment, are available to view online at cambridgeshire.gov.uk/mwlp or peterborough.gov.uk/mwlp.”

6.4 Bennell Farm Developments - Bennell Farm Road names

Bennell Farm Developments have written

“As the developers of the land at Bennell Farm we would appreciate input from the Parish Council on road/street names within the site. If the Parish Council is minded to suggest names could you supply them on headed paper and then I can pass this onto Diane at the Council with our application.

Thank you in appreciation of your consideration.”

7. Closure of meeting

COMBERTON PC FINANCIAL REPORT

Apr-19

Summary of Month

Balance brought forward

£
206,470.23

Adjusts/transfs/inc during period

Additional payments approved at last/previous meeting

SCDC TRADE WASTE -75.83

Misc Credits

Total Adjustments

-75.83

Balance revised after adjustments

206,394.40

Bank Reconciliation

Account	Funds	Statement	Outstanding
National Savings D&M Fund	85,608.18	85,608.18	
Santander	120,786.22	124,057.84	-3,271.62
Total	206,394.40	209,666.02	-3,271.62

Expenditure for approval

£

	SALARY	88.62	chq
	SALARY	240.00	
HMRC	PAYE	60.00	
NEST	PENSIONS	227.89	DD
LGS SERVICES	ADMIN SUPPORT	1242.91	
RPM	SPICA INSTALL	216.00	
BAPTIST CHURCH	YOUTH CLUB	373.75	
COMMAND PEST CONTROL	PEST CONTROL	42.00	

Total Expenditure

2,491.17

Balance C/F

203,903.23

Gail Stoehr

Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting

SCDC HAVE SENT AN INVOICE AND DEBITED THE PC'S ACCOUNT FOR TRADE WASTE COLLECTIONS IN MILTON. THIS HAS BEEN DISPUTED WITH SCDC AND IS EXPECTED TO BE CORRECTED SHORTLY.