

COMBERTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council will be held on
Wednesday 14 December 2016 in the Village Hall at 7.30pm.

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk

07/12/16

AGENDA

- 1. Apologies for absence and declaration of interests**
 - 1.1 To receive written apologies for absence and reasons
 - 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 - 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
- Comments & observations from members of the public & County and District Cllr reports**
- 2. To approve the minutes of the meeting**
- 3. Matters arising or carried forward from the last meeting or a previous meeting for discussion or decision and to note the Clerk's report**
 - 3.1 (3.3) Slide hand rail and dome timber edging – to consider quotations if received
 - 3.2 (5.0.2) Assets Review
 - 3.2.1 Broken bench in Barton Road bus shelter
 - 3.3 (5.1.1) Proposal that the Parish Council hands out hot chocolate and pastries to children on the way to school to celebrate the zebra crossing ^(AB)
 - 3.4 (6.1) Connections Bus Service - provision of youth services for 2017-2018 financial year
 - 3.5 (6.2) Rats at the pond and feeding the ducks
 - 3.6 (October) Causeway - to consider correspondence from resident and previously circulated correspondence from CCC
- 4. Finance, procedure & risk assessment**
 - 4.1 To receive the finance report and to approve the payment of bills
 - 4.2 Clerk's report on any use of delegated powers
- 5. To receive reports and items from committees, working groups and members for information only unless specified**
 - 5.1 Fence erected by the side of 1 Westlands – to consider a resident's concerns that this sets a precedent which could change the nature of the estate ^(JM)
 - 5.2 Proposal that the Parish Council considers Tribal Bushcraft's search for woodland in which to run their tribal bush craft courses ^(TS,HG)
- 6. To consider matters arising out of correspondence/communications received**
 - 6.1 Resident – recreation ground gate opening and closing arrangements – to consider a recommendation from the RWG
 - 6.2 RPM - Rocking horse bearings – to consider a report indicating works are required
 - 6.3 SCDC Bennell Farm S106 potential community provision
 - 6.4 Resident – Request that tree outside 52-54 Harbour Ave is pruned as has been done in the past as it is dropping its leaves
- 7. Closure of meeting**

Initials in brackets adjacent to an item indicate the member who has tabled this item or is expected to report. Numbers in brackets before an item indicate the minute reference from the last or previous meeting when this matter was tabled.

Mrs Gail Stoehr, Clerk to Comberton Parish Council, 30 West Drive, Highfields Caldecote, CB23 7NY

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Clerk report to Comberton Parish Council meeting on 14th December 2017

1. Apologies for absence and declaration of interests

- 1.1 To receive written apologies for absence and reasons
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

Comments & observations from members of the public & County and District Cllr reports

2. To approve the minutes of the meeting

3. Matters arising or carried forward from the last meeting or a previous meeting for discussion or decision and to note the Clerk's report

- 3.1 (3.3) Slide hand rail and dome timber edging – to consider quotations if received
- 3.2 (5.0.2) Assets Review^(NT)
 - 3.2.1 Broken bench in Barton Road bus shelter^(CW)
- 3.3 (5.1.1) Proposal that the Parish Council hands out hot chocolate and pastries to children on the way to school to celebrate the zebra crossing ^(AB) – deferred from the last meeting
- 3.4 (6.1) Connections Bus Service - provision of youth services for 2017-2018 financial year - deferred from the last meeting
Connections Bus has replied “The cost per session assuming you mean 2017-2018 is £255 making a total of £5100 for the 20 sessions.
How were they thinking of arranging this? If they are thinking fortnightly then it would be important to consider the following:
 1. If we have another village wanting the slot for the full 39 session (weekly, term time only) then they would have priority
 2. In the past where we have run fortnightly session, numbers attending have always dropped. Probably because of not knowing which week it is etc.”
- 3.5 (6.2) Rats at the pond and feeding the ducks – A resident has reported that more rats have been seen by the pond. The Council will recall when Millennium Pest Control cleared the rates they indicated that the problem was being caused by feeding the ducks
- 3.6 (October) Causeway - to consider correspondence from resident and ccc and the next steps

The residents have written following them eeting they attending in October to say they believe the Parish Council was incorrectly informed at the meeting with regards to two matters of fact: firstly that no permissions would be required to install a bollard and secondly that as a footpath, no vehicles should use it’.

They say “For the avoidance of doubt, we wish to confirm that we remain opposed to the installation of a lockable or indeed any bollard, in any position on or near the Causeway as it endangers our rights of access as detailed below.

Such an installation would interfere with our right to use the Causeway for access by our unannounced visitors arriving by vehicle. This includes contractors who need to maintain hedges and land while we are away for prolonged periods, and indeed anyone arriving by vehicle without notifying us in advance.

There is no doubt that The Causeway has provided a main route to our house and to the church for centuries. It was in regular and continuous use by the former owner of the Farmhouse when we purchased the property and this has continued ever since. There are several vehicle entrances to our property along the Causeway, including three entrances to the fields and to the gateway at the side of the house.

This was confirmed to you in writing some years ago in our letter dated 23rd April 2004 and by the Church Warden Michael Evans in his letter dated 21st April 2004. Copies of these letters and an enclosure 'A Brief History of the Causeway' will be sent by post for the information of the Parish Council.

Vehicular access via The Causeway is and always has been essential to us and to the Church and cannot always be anticipated. This is for the following purposes:

1. Access to the new graveyard (as recently as last Thursday 13th October by the grave digger)
2. Grass and hedge cutting
3. Access to the field opposite our house
4. Movement of tractors and maintenance equipment
5. Access to Church Farmhouse - its postal address is uniquely 'the Causeway' and the house and front door face the Causeway

The cobbled path is in good condition (we are pleased to see that weed killing has been carried out this year). As the cobbled path is central, tyres do not harm the surface as they are invariably to either side of the cobbles. Several hundred years of use do not appear to have significantly harmed the Causeway.”

The Parish Council is also referred to the correspondence from Peter Gaskin at the County Council in Clerk report to the July meeting.

4. Finance, procedure & risk assessment

4.1 To receive the finance report and to approve the payment of bills – attached

4.2 Clerk’s report on any use of delegated powers

- Comberton United pavilion cleaning materials up to a value of £50
- Pavilion annual fire extinguishers check and service
- Pavilion 3 year PAT testing

5. To receive reports and items from committees, working groups and members for information only unless specified

5.1 Fence erected by the side of 1 Westlands – to consider a resident’s concerns that this sets a precedent which could change the nature of the estate^(JM)

- 5.2 Proposal that the Parish Council considers Tribal Bushcraft's search for woodland in which to run their tribal bush craft courses^(TS,HG)

My name is Leigh and co-run Tribal Bushcraft. We are currently looking for sites to run Bushcraft Courses from in 2017. Does the Council have any woodland located near Cambridge that may be suitable? Our range for locations is about 50 miles radius of Cambridge so we could go further if there is something suitable.

Our aim is to get people outdoors, enjoying and appreciating nature more. I would be delighted to discuss this if possible.

In return for the use of the woodland we would be very happy to pay. We could also provide ourselves as volunteers for your use. We would be interested in the possibility of helping out wherever needed.

Thanks,

Leigh Robinson

Tribal Bushcraft.

www.tribalbushcraft.co.uk

6. To consider matters arising out of correspondence/communications received

- 6.1 Resident – recreation ground gate opening and closing arrangements – to consider a recommendation from the RWG

- 6.2 RPM - Rocking horse bearings – to consider a report indicating works are required

- 6.3 SCDC Bennell Farm S106 potential community provision

David Thompson at SCDC has written

“It was apparent from the consultation responses to the application for development of the above for up to 90 dwellings that the on site sports provision that would be delivered as part of that scheme was not considered necessary or the best way of addressing the lack of such facilities in Toft Parish or required to meet an identified need in Comberton.

There is a caveat within the allocation policy that where an alternative scheme for providing these facilities off site is identified, this can be secured by a Section 106 Agreement and delivered instead of the on site facility.

There are two main elements to the on site provision - the football pitch and the pavilion with changing facilities and a community meeting room.

We therefore need to consider the options in terms of the offsite alternatives that are deliverable and would be equivalent to the onsite provision. I would be grateful for the Parish Council's views on where a football pitch/upgraded sports facilities could be secured and also details of a project relating to a community use. Including details of the scope of works required and an estimate of costs would also be very helpful.

Due to the location of the site, we do have to consider the reality that the majority of people occupying the development will utilise facilities in Comberton. However the site is within Toft Parish and the emerging allocation policy makes it clear that there is a need to provide facilities to meet the shortfall of sports provision within Toft. As such, some of the money will need to be allocated to a similar community facility project in Toft and I am emailing Toft Parish Council to ask them to consider the options from their point of view.

In relation to the sports provision, I have been contacted by Comberton Village College (VC) who have discussed with the applicant (independently of SCDC) the possibility of funding upgrading of the 3G sports pitches on the VC site as an alternative to the on site provision. This work is apparently quite extensive and required to secure the usability of the pitches beyond the short term as extensive use has resulted in structural damage to these pitches and the cost of replacement is something that the school cannot meet without securing additional funding from a source they have not yet identified. This is only one option but I mention this as a starting point, as there is community access to these pitches and the VC is opposite the application site, within the Toft Parish boundary. Any other projects that you consider may be viable would be welcomed and I can explore the practicality of delivering these through a revised application i.e. within the parameters of the costs associated with the on site provision (I am currently working on establishing this).”

6.4 Resident – Request that tree outside 52-54 Harbour Ave is pruned as has been done in the past as it is dropping its leaves

7. Closure of meeting

COMBERTON PC FINANCIAL REPORT

Dec-16

Summary of Month

Balance brought forward

£
213,644.82

Adjusts/transfs/inc during period

Additional payments approved at last/previous meeting

P OAKES	HARBOUR AVE TREE	-504.00	757
TJ AUSTIN	REC HEDGE	-240.00	758
BT	PAVILION PHONE	-31.20	DD
RPM	PLAY EQUIPMENT REPAIR	-1389.60	759
CAMBRIDGE OUTDOOR LIVING	POND BOLLARDS	-864.00	760
HMRC	VAT	-108.76	761

Misc Credits

Total Adjustments

-3,137.56

Balance revised after adjustments

210,507.26

Bank Reconciliation

Account	Funds	Statement	Outstanding
National Savings D&M Fund	84,087.96	84,087.96	
Santander	126,419.30	124,557.47	1,861.83
Total	210,507.26	208,645.43	1,861.83

Expenditure for approval

£ *chq no.*

	SALARY	294.51
HMRC	PAYE/NIC	11.40
SLCC	AFFILIATION FEE	300.00
PETER OAKES	TREE WORKS POND	216.00
ACE FIRE	FIRE EXTINGUISHER SERVIE	98.16
BUCHANS	GRASSCUTTING	482.04
ACRE	AFFILIATION FEE	0.00
LGS SERVICES	PENSION SETUP	240.00
LGS SERVICES	ADMIN SUPPORT	1510.58

Total Expenditure

3,152.69

Balance C/F

207,354.57

Gail Stoehr

Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting