

COMBERTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council will be held on
Wednesday 8 June 2016 in the Village Hall at 7.30pm.

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk

01/06/16

AGENDA

- 1. Apologies for absence and declaration of interests**
 - 1.1 To receive written apologies for absence and reasons
 - 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 - 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
- Comments & observations from members of the public & County and District Cllr reports**
- 2. To approve the minutes of the meeting on 11 May 2016**
- 3. Matters arising or carried forward from the last meeting or a previous meeting for discussion or decision and to note the Clerk's report**
 - 3.1 Liaison with Comberton Village College
 - 3.2 (13.3) Disabled access to the Bowls Club across the recreation ground
 - 3.3 (10.1) Comberton Cricket Club request for a fridge in the pavilion
- 4. Finance, procedure & risk assessment**
 - 4.1 To receive the finance report and to approve the payment of bills
 - 4.2 Clerk's report on any use of delegated powers
 - 4.3 Rats at the pond
- 5. To receive reports and items from committees, working groups and members for information only unless specified**
 - 5.1 Proposal for bollards at the Causeway ^(NT)
 - 5.2 Recommendation on bin by bus shelter in West Street ^(JM)
 - 5.3 Proposal that the Council instruct Enrol My Staff to carry out an assessment of our workforce and advise on our workplace pensions auto-enrolment obligations
 - 5.4 Tree Group willow management at the pond and resident's request for a willow to be planted at the pond
- 6. To consider matters arising out of correspondence/communications received**
 - 6.1 Electoral Review of South Cambridgeshire – draft recommendations
- 7. Closure of meeting**

Initials in brackets adjacent to an item indicate the member who has tabled this item or is expected to report. Numbers in brackets before an item indicate the minute reference from the last or previous meeting when this matter was tabled.

Mrs Gail Stoehr, Clerk to Comberton Parish Council, 30 West Drive, Highfields Caldecote, CB23 7NY

Tel: 01223 264553

Email: parishclerk@comberton.org.uk

Clerk report to Comberton Parish Council 8 June 2016

Comments and observations from members of the public.

1. Apologies – none at the time of writing
2. To approve the minutes of the last meeting on 11 May 2016- attached
- 3.1 Liaison with Comberton Village College
Sean Sycamore from CVC is to attend.
- 3.3 (10.1) Comberton Cricket Club request for a fridge in the pavilion
Following a risk assessment Cllr Taylor kindly offered to loan a fridge for the Cricket Club's event.

4.1 To receive the finance report and to approve the payment of bills – attached

4.2 Clerk's report on any use of delegated powers

4.3 Rats at the pond information will be brought to the meeting.

5.1 Proposal for bollards at the Causeway

Cllr Taylor to report. He writes:

Please could we have on the agenda a proposal for two - three bollards at the bottom of the causeway as persistent damage is being done by vehicular access.

Removable bollards so the house at the top has access via a key /padlock?

5.2 Recommendation on bin by bus shelter in West Street

Cllr McCabe to report.

5.3 Proposal that the Council instruct Enrol My Staff to carry out an assessment of our workforce and advise on our workplace pensions auto-enrolment obligations

5.4 Tree Group willow management at the pond and resident's request for a willow to be planted at the pond

Cllr McCabe asks that the Parish council considers Robert Cook's correspondence "I noticed this evening that there are several willows growing on the pond surrounds. We have previously been destroying these to prevent roots breaking through the puddle clay base. May I suggest that the next PC meeting discuss the matter. They can be destroyed with glyphosate applied with a hand applicator and peter Oakes has done the job in the past.

I recently had a request form a resident to plant a weeping willow beside the pond and used the vigorous root activity of this plant as a reason for suggesting it might not be a good idea. It would be ironic if the PC was then accused of allowing willow to grow on the pond side in any case."

6.1 Electoral Review of South Cambridgeshire – draft recommendations

ELECTORAL REVIEW OF SOUTH CAMBRIDGESHIRE: DRAFT RECOMMENDATIONS

The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for South Cambridgeshire District Council. Today is the start of an 8 week public consultation on the Commission's draft recommendations on new ward boundaries across South Cambridgeshire District Council. The consultation closes on 25 July 2016.

View the draft recommendations

You can view the Commission's draft recommendations at <https://consultation.lgbce.org.uk/node/6215> where you can find interactive maps, a report and guidance on how to have your say. The Commission has not finalised its conclusions and now invites representations on the draft recommendations.

An interactive map of the Commission's recommendations for South Cambridgeshire, a summary outlining the Commission's draft recommendations, electorate figures and guidance on how to propose new wards is available on the consultation area at: <https://consultation.lgbce.org.uk/node/6215>. Further information about the review is published on our website at: <http://www.lgbce.org.uk/current-reviews/eastern/cambridgeshire/south-cambridgeshire>.

Have your say

We encourage everyone who has a view on the draft recommendations to contact us whether you support them or whether you wish to propose alternative arrangements.

Before finalising the recommendations, the Commission will consider every representation received during consultation whether it is submitted by an individual, a local group or an organisation. We will weigh each submission against the criteria the Commission must follow when drawing up electoral arrangements:

- To deliver electoral equality where each district councillor represents roughly the same number of electors as others across the district.
- That the pattern of wards should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

It is important that you take account of the criteria if you are suggesting an alternative pattern of wards. You can find additional guidance and information about previous electoral reviews on our website to help you or your organisation make a submission.

Get in touch

The Commission welcomes comments on the recommendations report by 25 July 2016. Representations should be made:

Through our interactive consultation portal where you can explore the maps of the recommendations, draw your own boundaries and supply comments at:

www.consultation.lgbce.org.uk.

By email to: reviews@lgbce.org.uk.

Or in writing to:

Review Officer (South Cambridgeshire)
Local Government Boundary Commission for England
14th Floor
Millbank Tower
Millbank
London
SW1P 4QP

The Commission aims to publish every response it receives during phases of consultation. If you do not want all or any part of your response or name to be made public, you must state this clearly in the response. Any such request should explain why confidentiality is necessary. All responses may be subject to publication or disclosure as required by law (in particular under the Freedom of Information Act 2000).

This is the last opportunity to influence the Commission's recommendations before they are finalised. We therefore encourage local people to get in touch with us and have their say.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Emily Starkie
Review Officer
reviews@lgbce.org.uk
0330 500 1280

Other for info only

Connections Bus has provided the attendance figures for the youth bus for the first half of this term.

Week Commencing

11 Apr – 5

18 Apr – 6

25 Apr – 2

02 May – 5

09 May – 6

16 May – 23 (following visit to junior school and promotion to year 6s)

23 May – 32

If you have any questions, please let me know.

COMBERTON PC FINANCIAL REPORT

Jun-16

Summary of Month

Balance brought forward

£
172,081.42

Adjusts/transfs/inc during period

Additional payments approved at last/previous meeting

CAPALC	AFFILIATION FEE	-437.88
COMBERTON PCC	S137	-750.00
HEARING HELP	S137	-50.00

Misc Credits

Total Adjustments

-1,237.88

Balance revised after adjustments

170,843.54

Bank Reconciliation

Account	Funds	Statement	Outstanding
National Savings D&M Fund	84,087.96	84,087.96	
Santander	86,755.58	103,118.84	-16,363.26
Total	170,843.54	187,206.80	-16,363.26

Expenditure for approval

£ *chq no.*

	SALARY	292.16	707
	SALARY	36.20	708
HMRC	PAYE/NIC	60.20	709
LGS SERVICES	ADMIN SUPPORT	1499.47	710
CAMBS COUNTRYSIDE WATCH	AFFILIATION FEE	40.00	711
BUCHANS	GRASSCUTTING	911.28	712

Total Expenditure

2,839.31

Balance C/F

168,004.23

Gail Stoehr

Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting