

COMBERTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council will be held on
Wednesday 11 November 2015 in the Village Hall at 7.30pm.

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 05/11/15

AGENDA

- 1. Apologies for absence and declaration of interests**
 - 1.1 To receive written apologies for absence and reasons
 - 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 - 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
- Comments & observations from members of the public & County and District Cllr reports**
- 2. To approve the minutes of the meeting on 14 October 2015 including the confidential minutes**
- 3. Co-option to fill casual vacancy**
- 4. Matters arising or carried forward from the last meeting or a previous meeting for discussion or decision and to note the Clerk's report**
 - 4.1 (6.4) CCC City Deal Cambourne to Cambridge bus route consultation^(TWG)
 - 4.2 (5.2.2) RWG proposal that the Parish council purchases a container for storage including Comberton Crusaders' football posts
 - 4.3 Employee review^(HG)
- 5. Finance, procedure & risk assessment**
 - 5.1 To receive the finance report and to approve the payment of bills
- 6. To receive reports and items from committees, working groups and members for information only unless specified**
 - 6.1 Planning Committee report
 - 6.2 Recreation Ground Working Group
 - 6.3 Transport Working Group
 - 6.6.1 Recommendation on resident's request for mirror in Branch Road
 - 6.6.2 To consider quotes for the maintenance of the permissive path
 - 6.4 Tree Group – removal of an elder which has fallen from the spinney onto the School fence^(JM)
 - 6.5 Proposal that the Parish Council employs a litter picker^(AH)
- 7. To consider matters arising out of correspondence/communications received**
 - 7.1 Resident – request that the path from Green End to the Recreation Ground be improved with cinders or bark chippings
- 8. Closure of meeting**

Initials in brackets adjacent to an item indicate the member who has tabled this item or is expected to report. Numbers in brackets before an item indicate the minute reference from the last or previous meeting when this matter was tabled.

Mrs Gail Stoehr, Clerk to Comberton Parish Council, 30 West Drive, Highfields Caldecote, CB23 7NY

Tel: 01223 264553

Email: parishclerk@comberton.org.uk

Clerk report to Comberton Parish Council 11 November 2015

Comments and observations from members of the public

2. To approve the minutes of the last meeting on 14 October (attached) and the confidential minutes (not yet received).
3. Co-option to fill casual vacancy – to consider any applications received. None received at the time of writing but the Council must fill the vacancy as soon as practicable.

4.1 (6.4) CCC City Deal Cambourne to Cambridge bus route consultation
Deferred at the last meeting.

5.1 To receive the finance report and to approve the payment of bills – attached

6.1 Planning Committee report – the minutes of the meeting are published on the website when received. www.comberton.org.uk

6.4 Tree Group – removal of an elder which has fallen from the spinney on to the School fence

Cllr McCabe to report.

Robert Cook has reported as follows:

Firstly, thank you to David and Jane for looking at this fallen tree whilst I was away last week and for their comments as well as the suggestion that a contractor be asked to clear the obstruction. Today is the first opportunity I have had to look at the area. The tree concerned is an elder, which had fallen from the PC side of the boundary onto the fence and into the school playing field. We all appreciate this is a short lived tree. I think it would only take two of us with a chain saw a short time to remove the obstruction and place the debris on the PC side of the fence, where I would have suggested it be stacked as a wood pile for wildlife over winter. I do not wish to do the job alone, for safety reasons and there is no one on the group available to help today or tomorrow. Thus, I suggest that if removal is a PC responsibility we request Peter Oakes to remove the fallen tree, if possible during half term. You will see I have copied the email to Gail for her to take appropriate action dependent upon responsibilities.

The incident raises a more important question of liability for trees which fall into the school property and whether or not the school has maintenance staff who can undertake any clearing up. In the past I have removed some fallen trees, but cannot on this occasion.

I think it would be sensible for the group to meet in the next week or so to look at this area. Perhaps we can also look at the Jubilee and Watts Woods at the same time to assess management policies.

Cllr Westgarth writes:

The tree in question is in the Spinney and therefore PC responsibility...

It is causing damage to the school fence and needs removing.

6.5 Proposal that the Parish Council employs a litter picker – Cllr Hollick to report.

Cllr Hollick writes:

While briefly chatting to Raymond, he mentioned that there was a lot of litter on the rec. that had been dropped by kids. He said that it looked awful and he offered to

collect all the litter once a month if the parish council would pay him for an hour once a month and provide him with a litter picker/helping hand.
I said that I would make enquiries and ask that the offer be put on the agenda for next week.
Although there is a bin, Raymond says that it is not used.
I think it a good offer.

COMBERTON PC FINANCIAL REPORT

Nov-15

Summary of Month

Balance brought forward

£
193,390.21

Adjusts/transfs/inc during period

Additional payments approved at last/previous meeting

RPM	SKATE PARK REPAIR	-216.00
JOHN BOOCOCK	BENCHES	-420.00
SCDC	TRADE WASTE	-20.73 DD
BT	PAVILION TELEPHONE	-32.00 DD
SCDC	PAVILION RATES	-53.00 DD
EON	ELECTRICITY	-29.06 DD

Misc Credits

ESPO	REFUND	216.48
CPP	PLASE 3	4733.87

Total Adjustments

4,179.56

Balance revised after adjustments

197,569.77

Bank Reconciliation

Account	Funds	Statement	Outstanding
National Savings D&M Fund	83,461.99	83,461.99	
Santander	114,107.78	117,492.32	-3,384.54
Total	197,569.77	200,954.31	-3,384.54

Expenditure for approval

£

chq no.

GREENHAM	TOILET ROLL	20.51
CGM	GRASSCUTTING	845.97
CGM	GRASSCUTTING	1692.43
ACE FIRE	FIRE EXTINGUISHER SERVICE	95.16
CAPALC	TRAINING	25
UK AMENITY	FERTILISER & WEED SPRAY	972.84
KOMPAN	RETENTION	686.86
	SALARY	271.87
	SALARY	20
LGS SERVICES	ADMIN SUPPORT	1505.41

Total Expenditure

6,136.05

Balance C/F

191,433.72

Gail Stoehr

Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting