

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 11 November 2015 in the Village Hall at 7.30pm

Members present:	Miss A Bacon (Chairman) ^(AB)	Dr J McCabe ^(JM)
Councillors:	Mr H Griffiths ^(HG)	Mr S Moffat ^(SM)
	Ms S Higman ^(SH)	Mr N Taylor ^(NT)
	Mr A Hollick ^(AH)	Miss C Westgarth ^(CW)

In attendance: two members of the public including Mrs Gail Stoehr (Clerk).

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies for absence were received from Cllr Preston (reason given) and Cllr Scott (lateness).

1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held

Cllr Westgarth declared an interest in item 6.4 as Chair of Governors at the School and also the existence of her dispensation.

1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

None.

Comments & observations from members of the public and County and District Councillor reports

A resident observed that a traffic count had been held a couple of years ago.

It was noted that Toft Parish Council did not want a football pitch at the proposed Bennell Farm development.

The District Councillor's report was read out in his absence.

2. To approve the minutes of the last meeting on 14 October including the confidential minutes

RESOLVED that the minutes of the meeting on 14 October be approved and signed by the Chairman, after an amendment to note that Cllr Griffiths was present at the last meeting, and the closure of the meeting at 11.10 pm. ^(Prop HG, 2nd AB unanimous)

3. Co-option to fill casual vacancy

RESOLVED that all members should attend the "Meet the Councillors" event being held by SCDC and CCC in the village Hall in February.

RESOLVED that posters are to be placed around the village and in Comberton Contact a loose leafed leaflet advertising the vacancy and the work of the Council .

4. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

4.1 (6.4) CCC City Deal Cambourne to Cambridge bus route consultation

RESOLVED to support the Cambridge BOLD proposal, which was not included in the CCC proposals. ^(Prop SH, 2nd AB unanimous)

4.2 (5.2.2) RWG proposal that the Parish Council purchases a container for storage including Comberton Crusaders' football posts

Deferred pending receipt of further information from the RWG.

- 4.3 Employee review
Cllr Griffiths reported. A detailed briefing will be put together for the next meeting.
- 5. Finance, procedure & risk assessment**
- 5.1 To receive the financial report and to approve the payment of bills
RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.
- RESOLVED ^(Prop JM, 2nd HG unanimous) that the payments as listed in the financial report should be paid plus Fresh Air Fitness (Retention) £372.50.
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| Greenham (Toilet rolls) | £20.51 |
| CGM (Grass cutting) | £845.97 |
| CGM (Grass cutting) | £1692.43 |
| Ace Fire (Fire extinguisher service) | £95.16 |
| CAPALC (Training) | £25.00 |
| UK Amenity (Fertiliser and weed spray) | £972.84 |
| Kompan (Retention) | £686.86 |
| Salaries | £291.87 |
| LGS Services (Admin support) | £1505.41 |
- Credits including a refund from ESPO, and receipt of the Comberton Playground Project Phase 3 contribution, were noted.
- RESOLVED that Cllrs Taylor and Hollick should oversee the grass cutting contract.
- RESOLVED that Cllr Westgarth should purchase the toilet rolls in future.
- RESOLVED to note further vandalism and repairs required and that the Clerk was arranging removal of graffiti on the play equipment, a repair to the spinner and replacement of the missing access barrier.
- 6. To receive reports and recommendations from committees, working groups and members**
- 6.1 Planning Committee report
Nothing to report.
- 6.2 Recreation Ground Working Group report and recommendations
Quotations are to be obtained for replacement of the rubber matting at Watts Wood bridge.
- 6.3 Transport Working Group
- 6.3.1 Recommendation on resident's request for mirror in Branch Road
Deferred to a future meeting.
- 6.3.2 To consider quotes for the maintenance of the permissive path
RESOLVED to note that all agreements had been signed. ^(Prop SH, 2nd HG)
One quote had been received for footbridges. RESOLVED to seek further quotations and to delegate to the Clerk in conjunction with Cllr Higman to accept an appropriate quote on the Council's behalf. ^(Prop AB, 2nd HG unanimous)
- 6.4 Tree Group – removal of an elder which has fallen from the spinney onto the School fence
RESOLVED unanimously to accept the quotation of £120 plus VAT from Peter Oakes to deal with the elder and to leave the arisings. ^(Prop CW, 2nd JM)
RESOLVED to ask Peter Oakes whether, while in the spinney, he would kindly look at the trees along the School tree line.
It was noted that Dr Charles Chambers had stood down from the Tree Group due to his move out of the village. Thanks were expressed to him for all his hard work.
- 6.5 Proposal that the Parish Council employs a litter picker

RESOLVED that Cllr Griffiths should discuss Mr Sewell’s kind offer to litter pick at the recreation ground for one hour once a month and that the Parish Council should accept the offer subject to satisfactory terms being agreed. (Prop AB, 2nd CW unanimous)

7. To consider matters arising out of correspondence/communications received

7.1 Resident – request that the path from Green End to the Recreation Ground be improved with cinders or bark chippings

RESOLVED to obtain clippings from Peter Oakes free of charge to cover the area from the old Recreation Ground into the new Recreation by the gap in the hedge and that the Recreation Ground Working Group should organise the spreading of the chippings, with assistance from the Village College if it is able to help. (Prop CW, 2nd AB unanimous)

8. Closure of meeting

Carol singing will take place at the School on Friday 4th December at 6.15 pm. Cllr Westgarth was appointed to organise the checking of the lights and the purchases for the event.

There was no further business and the meeting was declared closed at 8.53 pm.

SignedChairmandate

